



**Government of Nepal**  
**Ministry of Communication & Information Technology**  
**Department of Information Technology**  
**Integrated Data Management Center**  
**Singhadurbar, Kathmandu**

**Request for Virtual Server(s)**

1. Name & Designation of the User: \_\_\_\_\_

2. Organization: \_\_\_\_\_

3. Name of the project / Service: \_\_\_\_\_

4. URL of the Service: \_\_\_\_\_

5. Total No of VPS needed: \_\_\_\_\_

6. Software Environment:

○ System Software Platform (*Please mention exact version*): \_\_\_\_\_

○ Operation System: \_\_\_\_\_

○ Database: \_\_\_\_\_

○ Application Server: \_\_\_\_\_

○ Any Other Software Tool: \_\_\_\_\_

7. Application Characteristics:

○ Expected Visitor/Hits per day: \_\_\_\_\_

○ Concurrent Connections: \_\_\_\_\_

○ Number of Queries per day: \_\_\_\_\_

○ Online Submission by Internet/Intranet Users: \_\_\_\_\_

8. Is the Application Security audit clearance taken from DOIT: Y/N [ ]

*If not Please ensure to get audit clearance, prior to making it live*

9. Disaster Recovery Needed: Y/N [ ]

If No: Give Reason: \_\_\_\_\_

10. Some of the protocol or port should be open in order to monitor the connectivity. Would you like to open following protocol/port? Y/N [ ]

○ Simple Network Management Protocol (SNMP)

○ Others as per required

### 11. Detail of Virtual Machine

VM Details						
S.N.	Name & Version of OS & another requirement	Category *	No of VM	Core/VM	RAM/VM	Storage Size (GB)
<i>eg</i>	<i>Centos 7 Minimal 64x 1 public IP; 1 private IP</i>	<i>C</i>	<i>1</i>	<i>4</i>	<i>4 GB</i>	<i>1024 GB</i>
1						
2						
3						
4						

*Note: Filled details are for example only.*

Category:           A -> Web/Mail Server  
                           B -> Database Server  
                           C -> Application Server  
                           D - > Other (Mention Details)

### 12. Name, Signature, Seal of Organization

Name: \_\_\_\_\_ Designation: \_\_\_\_\_  
 Mobile: \_\_\_\_\_ Organization Seal \_\_\_\_\_ Email: \_\_\_\_\_

### 13. Other Requirements, Plan for the future. Mention Below *(Not Mandatory)*