



Government of Nepal  
Ministry of Finance  
Department of Customs  
Tripureshwor, Kathmandu  
**Invitation for Bids**



Invitation for Electronic Bids for the **Supply, Delivery and Support Services of following IT Equipments and Software at Department of Customs, Tripureshwor, Kathmandu**

Date of publication: **28<sup>th</sup> April, 2025**

1. The **Department of Customs, Tripureshwor, Kathmandu** invites electronic bids from eligible bidders for the procurement of **Supply, Delivery and Support Services of following IT Equipments and Software** under National Competitive Bidding – Single Stage Two Envelope Procedure.
2. Under the Single Stage, Two Envelope Procedure, Bidders are required to submit simultaneously two separate sealed envelopes, one containing (i) the Technical Bid and the other (ii) the Price Bid, both in turn enclosed in one sealed envelope as per the provision of ITB 23 of the Bidding Document.
3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Department of Customs, Tripureshwor, Kathmandu** or may visit PPMO eGP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp).
4. Bidding documents are available online and can be downloaded from e-GP system: [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) and may also download the bidding documents for e-submission from PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp). Bidders, submitting their bid electronically, should deposit the cost of bidding document, **Rs. 3,000/- (In words: Three Thousand Rupees)** for each bid in the following Rajaswa (revenue) account, as specified below:  
**Information to deposit the cost of bidding document in Bank:**  
Name of the Bank: **Rastriya Banijya Bank, Teku, Kathmandu**  
Name of Office: **Department of Customs**  
Office Account no.: **1000100200010000**  
Office Code no: **305033501**  
Rajaswa (revenue) Shirshak No.: **14229**
5. Pre-bid meeting shall be held at **Department of Customs, Tripureshwor** on **18<sup>th</sup> May, 2025 at 14:00 Hrs.**
6. Electronic bids must be submitted to the office **Department of Customs, Tripureshwor** through PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) on or before **12:00 Hrs** on **1<sup>st</sup> June, 2025**. Bids received after this deadline will be rejected.
7. The bids will be opened in the presence of Bidders' representatives who choose to attend at **14:00 Hrs on 1<sup>st</sup> June, 2025** at the office of **Department of Customs, Tripureshwor, Kathmandu**. Bids must be valid for a period of **90 days** from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of as shown in the table below, which shall be valid for 30 days beyond the validity period of the bid.
8. If the Bidder wishes to submit the Bid Security in the form of cash, the cash should be deposited in Bid Security Account: **Rastriya Banijya Bank, Teku, Kathmandu**, in Bid Security Account: **1700100102030000, District Treasury Control Office, Tripureshwor, Kathmandu** and submit the receipt of the deposited amount of cash along with the bid.
9. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.

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<b>Contract No.</b>	<b>Bidding Method</b>	<b>Contract Name</b>	<b>Bid Security Amount (Rs.)</b>	<b>Bid Document Fee (Rs.)</b>
DOC/NCB/81/82/05	NCB (1S2E)	Supply, Delivery, Installation and Support Services of Network Firewall at Department of Customs, Tripureshwor, Kathmandu	Rs. 1,87,000/-	Rs. 3,000/-
DOC/NCB/81/82/06	NCB (1S2E)	Supply, Delivery, Installation and Support Services of Network Switch at Department of Customs, Tripureshwor, Kathmandu	Rs. 45,000/-	Rs. 3,000/-