

Gorkhapatra Corporation

Service: Journalism, Group: English Proof Reading, Level: 8th, Post: Manager

Curriculum for Internal Competitive Examination

This curriculum plan has been divided into two stages.

First Stage: Written Examination

Full Marks: 200

Second Stage: Interview

Full Marks: 30

Examination Scheme

First Stage: Written Examination

Full Marks: 200

Paper	Subject	Full Marks	Pass Marks	Examination Scheme	No of Question × Marks	Time
First	Public Management and Institutional Knowledge	100	40	Subjective Questions	10 Questions × 10 Marks	3 Hours
Second	Service-related	100	40	Analytical Questions	6 Questions × 10 Marks	3 Hours
				Problem Solving Questions	2 Questions × 20 Marks	

Second Stage: Interview

Full Marks: 30

Subject	Full Marks	Examination System
Interview	30	Oral

Note:

1. The medium of the written examination will be English.
2. Separate examinations will be conducted for the first and second papers.
3. The number of questions and marks in the written examination will be as specified for each related paper/subject.
4. In the case of subjective questions, there may be one long question or one question with two or more parts, or two or more short notes under a single question.
5. Separate answer sheets will be provided for each paper/subject and each section with subjective questions. Candidates must write the answers for each section in the corresponding answer sheet.
6. Regardless of what has been written in the curriculum plan, any amendment to a law, rule, or policy mentioned in the curriculum within three months of the date of the examination will be deemed included in the curriculum.
7. Only the candidates selected from the first stage of the examination will be allowed to appear in the second stage of the examination.
8. Curriculum approval date: 2082/12/12

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Paper I

Public Management and Institutional Knowledge

Section (A) - 50 Marks

(5 Questions × 10 Marks)

1. State and Government

- 1.1 Dimensions and characteristics of the governance system
- 1.2 Nepal's constitutional history and the Constitution
- 1.3 Forms, scopes, and works of government.
- 1.4 Relationship between Federal, Provincial, and Local governments
- 1.5 Role of the media and media persons in the state mechanism
- 1.6 Right to Information (RTI) and responsibilities of public entities
- 1.7 Good governance and accountability
- 1.8 e-Governance

2. Democracy, Human Rights, and Nepali Society

- 2.1 Democracy, rule of law and civic education
- 2.2 Human rights and inclusion
- 2.3 Social justice and security
- 2.4 Social, cultural and economic conditions and lifestyles of various castes/ethnicities/ classes/communities of Nepal
- 2.5 Diversity management and its opportunities

3. Public Management and Development

- 3.1 Management: Concepts, principles, and the latest trends
- 3.2 Roles and skills of a manager
- 3.3 Motivation, morale, leadership, control, coordination and the decision-making process
- 3.4 Management Information System (MIS) and the use of Information Technology
- 3.5 Management of grievance, stress, information and time
- 3.6 Formulation, implementation, monitoring, and evaluation process of planning
- 3.7 Sustainable development, climate change, inclusive development, globalisation and localisation
- 3.8 Public-Private Partnership (PPP)

Section (B) - 50 Marks

(5 Questions × 10 Marks)

4. Institutional Knowledge and Related Laws

- 4.1 Introduction, development, achievements and management of public institutions
- 4.2 History, objectives, organisational structure, development, current status and activities of Gorkhapatra Corporation.
- 4.3 Gorkhapatra Daily, The Rising Nepal Daily and archiving of Gorkhapatra and The Rising Nepal, and their significance
- 4.4 Contribution of the publications by the Gorkhapatra corporation to the social and cultural development of Nepal

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- 4.5 Photojournalism in Nepal and Gorkhapatra's contribution to its development, and Gorkhapatra's contribution to multi-lingual journalism
 - 4.6 Contribution of the media sector to Nepal's social, economic, and cultural development
 - 4.7 Concept, characteristics, and fundamental values of public service
 - 4.8 Gorkhapatra Corporation Act, 2019
 - 4.9 Gorkhapatra Corporation Regulations, 2021
 - 4.10 Gorkhapatra Corporation Employee Service Regulations, 2082
 - 4.11 Gorkhapatra Corporation Financial Administration Regulations, 2065
 - 4.12 Gorkhapatra Corporation Advertisement Collection, Publication, and Advertisement-Related Guidelines, 2053
 - 4.13 Gorkhapatra Corporation Sales and Distribution Guidelines, 2059
5. **Other Related Laws**
- 5.1 Company Act, 2063
 - 5.2 Electronic Transaction Act, 2062
 - 5.3 The Prevention of Corruption Act, 2059
 - 5.4 Trade Union Act, 2049
 - 5.5 Mediation Act, 2055
 - 5.6 National Mass Media Policy, 2073
 - 5.7 Public Service Broadcasting Act, 2081
 - 5.8 Right to Information Act, 2064 and Regulation, 2065
 - 5.9 Working Journalists Act, 2051 and Regulation, 2053
 - 5.10 Press and Publication Act, 2048 and Regulation, 2049
 - 5.11 Press Council Act, 2048 and Regulation, 2049
 - 5.12 Advertisement (Regulation) Act, 2076 and Regulation, 2077
 - 5.13 Copyright Act, 2022
 - 5.14 Digital Nepal Framework, 2076

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Paper II: Service Related Subject

Section 'A': 50 Marks

(3 Questions × 10 Marks, 1 Question × 20 Marks)

1. Journalism, Proofreading, Printing and Behavior

- 1.1 Concept, forms and practice of journalism
- 1.2. Mass Communication: Introduction, use, and impact
- 1.3. Practice and development of communication in Nepal
- 1.4 History of Nepali journalism
- 1.5. Importance of print media and its impact
- 1.6. News Agencies (National and International).
- 1.7. Definitions, and sources of news.
- 1.8. Art of editing
- 1.9 Headline writing
- 1.10. Adornment of newspapers
- 1.11. Importance of photographs in journalism.
- 1.12. Principles of proofreading and qualities of a proofreader.
- 1.13. Proofreading symbols and their use.
- 1.14. Relation between editing, proofreading and printing.
- 1.15. Coordination between editor and proofreader.
- 1.17. Roles of a proofreader
- 1.18. Stylebook in journalism.
 - 1.19. Terminologies in journalism.
 - 1.20. Photo caption and its importance.
 - 1.21. Typos: Problem and Its Solution.
 - 1.22. Use and importance of computers in printing.
 - 1.23. The difference between the language of newswriting and literature.

Section 'B': 50 Marks

(5 Questions × 10 Marks)

2. Origin of language, development process, and journalism

- 2.1 Ancient English language and literature.
- 2.2 Major language families of the world and the Indo-European language family.
- 2.3 Languages spoken in Nepal and knowledge about their literature.
- 2.5 Knowledge about vocabulary (Word meaning, source of words, word formation, and word conjugation)
- 2.6 Use of a dictionary.
- 2.7 Linguistic error and its types.
- 2.8 Language, grammar, writing style, use of punctuation, and writing.

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- 2.9 Grammar: Word formation, grammatical merit, conjugation, word order, inflection, sentence formation, and transformation.
- 2.10. Language of The Rising Nepal and its contribution to journalism.

NOTE: The major changes are highlighted in red, full marks need to be checked once. Bishnu Gautam