

CONTRACT FOR E7 VISA INCLUDING FOR CHEF/COOK ON INDIVIDUAL RECRUITMENT

JOB CONTRACT

Having agreed upon the following terms and conditions, we the following two parties, the employer and employee, have set our seal and signature in confirmation for a job as stated below.

Name of the Employer: _____ (Company Name)

Address of the Employer: _____

Contract Number of the Employer: _____

Business Registration No. of the Employer: _____

Name of the Employee: _____

Address of the Employee in Nepal: _____

Contract number of the Employee in Nepal: _____

Passport Number of the Employee: _____

Terms and Conditions:

1. Title of the job: **Chef/Cook**
2. Duty and responsibility of the employee: The employee shall work as a **Chef/Cook** at **(Company Name)** and serve the customers with satisfaction. The employee is responsible for quality service. Any complaints from the customer regarding service and his/her personal behavior while on duty shall be taken seriously, which may have an effect on the continuity of his/her job. The employee has the right to learn about the complaints from the customers with timely notice. Upon receiving such complaints from the customer, the Employer in presence of the employee and one more witness shall himself test the quality of food and observe the behavior of the employee.
3. Monthly Salary: The employer agrees to pay Korean Won _____ as minimum monthly salary to the employee. The monthly salary shall be paid within 7 days of the completion of the month and such payment shall be deposited in the personal bank account of the employee. The authority, in order to make the confirmation of the salary payment in time, may examine the bank statement of the employee. Salary not deposited in the bank account shall be deemed as salary not paid.
4. Allowances: The employer shall pay allowances in addition to the monthly salary as and where applicable. For the additional work with additional time except the regular work, the employer shall pay the overtime allowance. Such allowance shall be calculated on an hourly basis with the payment of 1.5 times the basic salary. In case the employee is asked to work during rest hours or in public holidays, the employer shall either offer meals or compensate by cash for the meals, in addition to his/her overtime allowances.
5. Working hours: The employee shall work 8 hours a day, five days a week, which shall not exceed 40 hours a week.
6. Public holiday: The employee is entitled to stay out of work during public holidays announced

by the Government.

7. Leave and rest: The employee has the right to get 2 days of leave per month. He or she shall be compensated by cash for the unused and accumulated leave at the end of the year.
8. Transportation: The employer is responsible for paying airfare while the employee joins the job and returns after termination of this contract. However, return fare may not be paid in case the employee does not fulfill the contract obligation.
9. Accommodation: The employer is responsible for providing appropriate accommodation to the employee.
10. Visa: The employer is responsible for obtaining a residential permit to the employee and renewing it timely for his/her stay in Korea.
11. Utilities: The employer either pays the utilities costs at his own or shares the cost with the employee according to consumption.
12. Insurance: The employer is responsible to protect the employee by all categories of insurance as prescribed by the Government, including social, medical, accidental etc. The employer upon arrival of the employee in Korea shall immediately register at the immigration registry and obtain residential permit.
13. Termination of this contract: This contract can be terminated by either party upon serving a month prior notice to other party.
14. Compensation: The loss or damage at the work place due to negligence of the employee may be asked for due compensation by the employer. Such loss or damage shall be confirmed by a reliable third party.
15. Bonus: The employer shall pay a yearly bonus to the employee.
16. Return cost: The employer is entitled to receive a returning airfare after completion of the service according to the contract.
17. Dispute solution: Any dispute between the employer and employee, at the first glance, shall be applicable according to the prevailing rules and regulations that regulate the labor disputes.
18. The other terms and conditions, which are not mentioned in this contract, shall be applicable according to the prevailing rules and regulations that regulate the labor disputes.
19. The Embassy of Nepal may inspect the work place and contact with the employee with regard to working conditions and compliance with the job contract.

This contract is done on _____ Day _____ Month _____ Year in _____ (place) in duplicate and handed over to each party with a copy.

This contract is completed, conscious and aware of its implication without having anybody's force and fears.

Signature of the Employer: _____

Signature of the Employee: _____

ID Card No.: _____

Citizenship No.: _____

Witness:

Name: _____

Address: _____

ID No.: _____